

MINUTES
Reorganization Meeting
Northvale Board of Health
January 7, 2021
7:00 PM

CONFERENCE CALL PHONE NUMBER 1-646-307-1479, GUEST PASSCODE 476570

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:02 PM via conference call.

STATEMENT

Mrs. Visconi read the “Sunshine Statement” into the record as follows:

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting has been advertised in the official newspaper of the Borough, filed with the Acting Borough Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

OATH OF OFFICE ADMINISTERED TO:

Mrs. Weston administers the Oath of Office to Kathy Uglione.

BOARD OF HEALTH MEMBERS TERMS

Patrice Hunkin term ending	12/31/2023
David Levine term ending	12/31/2021
Kathy Uglione term ending	12/31/2023
Debbie Visconi term ending	12/31/2021
Kathleen Ward term ending	12/31/2021

ROLL CALL

Present via conference call:	Mrs. Visconi, Mrs. Uglione, Mrs. Ward
Also present via conference call:	Marjorie Vanacore, County Health Supervisor, Billy Guyt, Pest Control Officer, Councilman John M. Hogan, Frances Weston, Board Secretary
Absent:	Mrs. Hunkin, Dr. Levine

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Ward made a motion to nominate Mrs. Visconi as President of the Board of Health. Mrs. Uglione seconded the motion. All were in favor.

Mrs. Ward made a motion to nominate Dr. Levine as Vice President of the Board of Health. Mrs. Uglione seconded the motion. All were in favor

APPROVAL OF MINUTES

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to accept the Minutes of the October 15, 2020 Meeting.

Approve Meeting Dates for 2021

On a motion made by Mrs. Uglione, seconded by Mrs. Ward all were in favor to accept the meeting dates for 2021 as follows: Jan. 7, March 18, June 17, October 21.

APPOINTMENTS

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to approve the following appointments:

TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/21.
William Guyt as Pest Control Officer for a one year term ending 12/31/21.

CORRESPONDENCE

1. Immunization Audit Report

Re: Northvale Public School

2. Immunization Audit Report

Re: I Plus One Academy

RESOLUTIONS

#2021-01 Authorize the Northvale Board of Health President to sign the 2021 Contract for TYCO Animal Control Services

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to authorize the Board of Health President to sign the 2021 contract for TYCO Animal Control Services.

#2021-02 Authorize the Northvale Board of Health President to sign the 2021 Contract with Hillsdale for Child Health Conferences

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to authorize the Board of Health President to sign the 2021 contract with Hillsdale for Child Health Conferences.

#2021-03 - Authorize the Northvale Board of Health President to sign the 2021 Agreement with Bergen County Health Services

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to authorize the Board of Health President to sign the 2021 agreement with Bergen County Health Services.

2020 REVENUE COLLECTED

Food Establishment License Fees	\$15,450.00
Death Certificate Fees	\$18,460.00
Birth Certificate Fees	\$ 0.00
Marriage Certificate Fees	\$ 1,138.00
Pet Licensing	\$ 4,313.00
Late Fees (Dogs and Cats)	\$ 105.00
TOTAL	\$39,466.00

PAYMENT OF BILLS

Ratify and approve all bills paid between October 1, 2020 and December 31, 2020.

North Jersey Media Legal Ad	\$11.40
Office Concepts Group Paper	\$44.43
RR Donnelly Safety Paper	\$105.00
Hillsdale Board of Health Child Health Conference	\$105.00
Dr. Stefanie Simon Rabies Clinic	\$150.00
Shoprite Flu Shots – Employees/School	\$625.00
TYCO Animal Control Sept, Oct, Nov	\$1,710

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to ratify and approve the bills paid between October 1, 2020 and December 31, 2020.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no comments from the public, Mrs. Viconi closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that all 2021 food license renewals were mailed out. The 2021 dog/cat license renewals will be mailed out the beginning of next week. There was a computer problem with Munidex and the Borough so that is why they had not been mailed as yet. Mrs. Weston announced that we have a new Council liaison, Councilman John M. Hogan. Mrs. Weston thanked Mrs. Visconi for setting up the testing for the Borough employees and her family.

NEW BUSINESS

OLD BUSINESS

REPORTS

Pest Control Officer's Report

Mr. Guyt thanked the ladies for all their efforts and putting their lives on the line. He has had no complaints and has inspected the town properties and parks and all are in order.

Health Officer's Report

Ms. Vanacore asked the board members if they had any questions on the reports from October, November and December.

Nurse's Report – October, November, December

TYCO Animal Control Officer's Report – October, November, December

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to accept the Pest Control Officer's Report, Health Officer's Reports, Nurse's Reports, and Animal Control Officer's Reports.

COUNCIL MEMBER REPORT

Mrs. Visconi welcomed Councilman John M. Hogan. Councilman Hogan states that when he was given the responsibility and role of liaison to the Board of Health he did not realize the majority of topics the board covered. He is looking forward to working with the members. If they need him, they can email or call him.

BOARD MEMBERS COMMENTS

No comments from the board members at this time.

ADJOURNMENT

On a motion made by Mrs. Ward, seconded by Mrs. Uglione all were in favor to adjourn the meeting at 7:22 PM.

Respectfully Submitted,

Frances Weston
Board of Health Secretary

Approved: March 18, 2021