



**A G E N D A**  
**Sine Die Meeting of the Mayor and Council**  
**Monday, December 30, 2024**  
**7:00 PM**

To view the Mayor & Council meeting via livestream, please access the YouTube [link](http://www.northvalenj.org) which is posted on the Northvale website, [www.northvalenj.org](http://www.northvalenj.org). Go to government tab, then to meeting livestreams.

**CALL THE MEETING TO ORDER**

**OPEN PUBLIC MEETINGS ACT NOTICE**

This is the Sine Die Meeting of the Mayor and Council of the Borough of Northvale. The date, time and location of this meeting have been advertised in the two official newspapers of the Borough, filed with the Municipal Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings.

**SALUTE TO FLAG AND MOMENT OF SILENCE**

**ROLL CALL**

**AWARDS & PROCLAMATIONS**

2nd Annual Battle of the Bulbs contest winners:

- Best Overall – The Furletti Family
- Best Use of Traditional Holiday Light – The Mancuso Family
- Best Curb Appeal – The Meola Family
- Best Use of Technology – The Confreda Family

**APPOINTMENTS**

Mayor appointment to Planning Board replacing Glenn Brunet – resignation as of December 31, 2024.

**APPROVAL OF MINUTES**

**Combined Meeting of December 11, 2024**

**CORRESPONDENCE**

1. Bergen County Open Space Trust  
2024 Hogan Park Improvement Program Contract  
(Resolution #2024-171)
2. Shared Service Agreement-Northvale/Rockleigh  
Catch Basin Repairs  
(Resolution #2024-172)

**RESOLUTIONS – Consent Agenda –**

*“All items are considered to be non-controversial by the Council and will be approved by one motion. There may be further discussion prior to the vote upon request of a member of the public or a Council member. Any item may be removed for further discussion or for a roll call vote in which case the item will be removed and considered in its normal sequence as part of the general order of business”*

**RESOLUTION #2024-171**

**TITLE: RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH BERGEN COUNTY FOR A MATCHING GRANT AWARD FROM THE 2024 FUNDING ROUND OF THE BERGEN COUNTY OPEN SPACE, RECREATION, FLOODPLAIN PROTECTION, FARMLAND & HISTORIC PRESERVATION TRUST FUND (“TRUST FUND”)**



**WHEREAS**, the Borough of Northvale wish to enter into a Bergen County Trust Fund for the purpose of using a \$119,571.00 matching grant for the municipal park project entitled Hogan Memorial Park (Block 602 Lot 2); New Chain-Link Fencing, New Backstops and Dugouts, located in the Borough of Northvale; and

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council authorize Mayor Joseph McGuire to be a signatory to the aforesaid Contract; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby acknowledge that, in general use, the use of this Trust Fund grant towards this approved park project must be completed by or about November 13, 2026; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council acknowledge that the grant will be disbursed to the Borough of Northvale as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Funds' requirements; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible construction costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant award's unexpended balance, should there be a balance.

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**RESOLUTION #2024-172**

**TITLE: RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF ROCKLEIGH FOR CATCH BASIN INSPECTIONS**

**WHEREAS**, the Borough of Northvale and the Borough of Rockleigh wish to enter into a shared service agreement whereby Northvale DPW will inspect catch basins in Rockleigh; and

**WHEREAS**, the agreement is authorized under the Uniform Shared Service and Consolidation Act, N.J.S.A. 40A:65-1 et seq.; and

**WHEREAS**, it is in the interests of the Borough of Northvale to execute this Shared Service Agreement substantially in conformance with the proposed Agreement.

**NOW, THEREFORE BE IT RESOLVED**, the Mayor is hereby authorized to enter into a shared service agreement with the Borough of Rockleigh as set forth herein.

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**RESOLUTION #2024-173**

**TITLE: RESOLUTION TO APPROVE THE CORRECTIVE ACTION PLAN FOR THE 2023 AUDIT**

**WHEREAS**, the 2023 Annual Audit of the Borough of Northvale conducted by Ferraioli, Wielkocz, Cerullo & Cuva PA, contained certain recommendations requiring action; and

**WHEREAS**, these recommendations have been reviewed by the Chief Financial Officer; and

**WHEREAS**, the Chief Financial Officer in accordance with the requirements promulgated by the New Jersey Division of Local Government Services, has developed a plan to address the recommendations listed by the auditor.



**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Northvale that the Corrective Action Plan for the 2023 Annual Audit is hereby approved and accepted; and

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to transmit a certified copy of this resolution to the Division of Local Government Services.

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**RESOLUTION #2024-174**

**TITLE: RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH HARTMAN EXCAVATING FOR THE COLLECTION AND DISPOSAL OF THE BOROUGH’S YARD WASTE**

**WHEREAS**, the Borough of Northvale owns real property designated on the Tax Map as Block 1101, Lot 8 (“the Property”) on which a leaf composting facility has been operated at the Borough’s recycling site (“Compost Facility”); and

**WHEREAS**, the Borough finds that the public interest will be advanced by a contract providing for the operation of the Compost Facility; and

**WHEREAS**, the Borough desires to engage a contractor to perform services related to the management and maintenance of the Borough’s Compost Facility; and

**WHEREAS**, Hartman Excavating has submitted a proposal for these services which the Borough finds to be fair and reasonable.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council authorize Mayor Joseph McGuire to enter into a contract with Hartman Excavating for these services which shall include the following terms:

1. The term of the agreement shall be five years, beginning January 1, 2025.
2. The annual value of the services shall be as follows:
  - A. 2025: \$27,000.00
  - B. 2026 \$27,000.00
  - C. 2027 \$28,000.00
  - D. 2028 \$28,000.00
  - E. 2029 \$29,000.00
3. The Borough shall forego payment of rent from Hartman Excavating for Hartman’s use and operation of the compost facility in exchange for Hartman Excavating providing no charge services and goods to the Borough for the duration of the contract.

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**RESOLUTION #2024-175**

**TITLE: TRANSFER OF APPROPRIATIONS FROM THE CURRENT FUND BUDGET FOR 2024 IN THE AMOUNT OF \$28,100**

**WHEREAS**, N.J.S.A.40:4-49 permits the transfer of appropriations during the last two months of the fiscal year from accounts showing unexpended balances to accounts in which commitments may exceed the original budgeted appropriations; and

**NOW, THEREFORE BE IT RESOLVED**, that the attached transfers are hereby authorized in the total amount of \$28,100.

<b>DEPARTMENT</b>	<b>GROUP</b>	<b>ACCOUNT</b>	<b>FROM</b>	<b>TO</b>
Administration: Other Expense	OE	4-01-20-100-206		6,200



Employee Health Benefits	OE	4-01-23-220-201	4,000
Senior Bus Trips	OE	4-01-28-370-201	400
Parks & Playgrounds - Field Main & Supplies	OE	4-01-28-375-206	8,000
Parks & Playgrounds - Equipment & Supplies	OE	4-01-28-375-204	9,500
Financial Admin Salaries	S&W	4-01-20-130-101	1,500
Financial Administration: Other Expenses	OE	4-01-20-130-202	2,000
Tax Collection Expenses Other Expenses	OE	4-01-20-145-203	750
Tax Collection Assessment Other Expenses	OE	4-01-20-150-204	1,500
Planning Board Other Expenses	OE	4-01-21-180-207	1,500
Code Compliance Salaries Regular	S&W	4-01-22-196-101	1,500
Police Dept.- Other Expense	OE	4-01-25-240-206	750
Streets & Roads Other Expenses	OE	4-01-26-290-202	3,000
Streets & Roads Other Expenses	OE	4-01-26-290-209	8,000
Building & Grounds Other Expense	OE	4-01-26-310-203	<u>7,600</u>
Total Appropriation Transfer			<u>28,100    28,100</u>

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**RESOLUTION #2024-176**

**TITLE: RESOLUTION CANCELLING APPROPRIATIONS IN THE CURRENT FUND OPERATING BUDGET FOR 2024 TOTALING \$55,000**

**WHEREAS**, unexpended balances exist in the **2024 Operating Budget** for Current Fund; and

**WHEREAS**, it is necessary to officially cancel such balances so funds can be transferred to surplus at year-end, and anticipated as revenue item in the following year budget.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Northvale, County of Bergen, New Jersey, that unexpended balances in the amount of **\$55,000** listed below, be cancelled, and lapsed to Surplus.



<b>POLICE</b>	<b>SW</b>	<b>\$ 20,000.00</b>
<b>STREETS ROADS</b>	<b>SW</b>	<b>\$ 8,000.00</b>
<b>CONSTRUCTION CODE</b>	<b>SW</b>	<b>\$ 20,000.00</b>
<b>SEWER SYSTEM</b>	<b>OE</b>	<b>\$ 4,000.00</b>
<b>RECYCLING SALARIES</b>	<b>SW</b>	<b><u>\$ 3,000.00</u></b>
	<b>TOTAL</b>	<b><u>\$ 55,000.00</u></b>

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**RESOLUTION \$2024-177**

**TITLE: PAYMENT OF BILLS**

**ROLL CALL**

**ADJOURNMENT**

DRAFT - SUBJECT TO CHANGE