

MINUTES
Northvale Board of Health
November 3, 2022
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:36 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Visconi read the “Sunshine Statement” into the record as follows:

“This is a regularly scheduled meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

ROLL CALL

Present: Mrs. Visconi, Mrs. Hunkin, Mr. Yoon
Also Present: Kristin Caperino, Bergen County Health Department, Councilwoman Kara Armstrong, William Guyt, Pest Control Officer, Frances Weston, Municipal Clerk
Absent: Dr. Levine, Mrs. Uglione

APPROVAL OF MINUTES

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to approve the Minutes of March 17, 2022 Meeting

CORRESPONDENCE

2022 REVENUE COLLECTED TO DATE:

Food Establishment License Fees	\$ 16,050.00
Death Certificate Fees	\$ 9,680.00
Birth Certificate Fees	\$ 40.00
Marriage Certificate Fees	\$ 180.00
Pet Licensing	\$ 3,519.00
Late Fees (Dogs and Cats)	\$ 70.00
TOTAL	\$ 29,539.00

PAYMENT OF BILLS

Ratify and approve all bills paid between March 30, 2022 and October 18, 2022.

RR Donnelly Safety Paper	\$243.70
Oak Tree Printing Name Plate	\$ 20.00
Office Concepts Group Paper	\$ 53.50
NJ Registrars Association F. Weston 2022 Membership	\$ 25.00
Bergen County Health Dept. 2022 Health Services Contract	\$26,028.06
Bergen County Health Dept. Bloodborne Pathogen Training	\$525.00
Hillsdale Board of Health 2022 Contract	\$250.00
Hillsdale Board of Health June-August-Sept.	\$245.00
Dr. Stephanie Simon Rabies Clinic	\$150.00
Office Business Systems 2022 Contract	\$385.75
Munidex 2022 License Programs	\$1,778.00
TYCO Animal Control March-Sept.	\$3,970.00

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to ratify and approve the bills paid between March 30, 2022 and October 18, 2022.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public. There being no comments, Mrs. Visconi closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that the Flu Clinic was held on October 1st. There were approximately 40 people that attended. US Pharmacy also went to the school and administered 40 flu shots. Rabies Clinic was held on October 11th. Dr. Simo administered the rabies shot. There were 23 pets, 17 dogs and 6 cats. None of the board members terms are up in 2022. The reorganization meeting will be the beginning of January.

NEW BUSINESS

Mrs. Visconi brought up for discussion if an employee comes for a flu shot should the cost be put in under their insurance or should the town pay for it. Mrs. Hunkin said that we are encouraging people to get the flu shot and feels it should go through their insurance. The CDC likes to track who receives the flu shot. Mr. Yoon stated that some of the insurance companies do not cover the shot. For next year, we should include on the flyer to bring their insurance cards

REPORTS

Pest Control Officer's Report

Mr. Guyt reported that it has been quiet. He inspected the parks and gave out one trap in July for a groundhog. He received a call about rats on Hughes Street which has been an ongoing problem.

Health Officer's Report – April,May,June,July,Aug,Sept,Oct

Ms. Caperino told the Board that from April to October there was nothing out of ordinary. There was a problem with the pool at Paris Square but that was resolved. They have reviewed new restaurant plans. There have been no complaints.

Nurse's Report – April,May,June,July,Aug,Sept,Oct

Animal Control Officer's Report – April,May,June,July,Aug,Sept, Oct

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to accept the Pest Control Officer's Report, Health Officer's Reports, Nurse's Reports, and Animal Control Officer's Reports.

COUNCIL MEMBER REPORT

Councilwoman McMorrow had nothing to report at this time.

BOARD MEMBERS COMMENTS

Mrs. Hunkin asked about the chicken complaint from a few years ago. The chickens and ducks are no longer at the house.

ADJOURNMENT

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to adjourn the meeting at 7:52 PM.

Respectfully Submitted,

Frances Weston
Municipal Clerk

Approved: January 5, 2023