

**MINUTES**  
**Special Meeting of the Mayor and Council**  
**Thursday, February 23, 2023**  
**7:00 PM**

Mayor McGuire called the meeting to order at 7:00 PM in the Council Chambers at 116 Paris Avenue, Northvale, New Jersey 07647.

**Mayor McGuire read the Open Public Meetings Act Notice into the record as follows:**

*“This is a Special Meeting of the Mayor and Council of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official Newspaper of the Borough, filed with the Municipal Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings.”*

**SALUTE TO FLAG AND MOMENT OF SILENCE**

Mayor McGuire asked everyone to stand and join him in a salute to the flag.

**Mayor McGuire asked for a roll call vote:**

Mayor McGuire	Present	Council President McMorrow	Present
Councilman Argiro	Absent	Councilman Mattessich	Present
Councilman Hogan	Present	Councilman Menafra	Present
		Councilman Sokoloski	Present

**Other Officials Present:**

Ken Ralph, Borough Attorney  
Frances Weston, Municipal Clerk

**Mayor McGuire asked for a motion and second to approve the appointment of:**

Dart Computer Services, Inc. as IT Consultant for a one year term ending December 31, 2023.  
Motion was made by Councilman Mattessich, seconded by Council President McMorrow.

**Mayor McGuire asked for a roll call vote:**

Councilman Argiro	Absent	Councilman Mattessich	Yes
Councilman Hogan	Yes	Councilman Menafra	Yes
Council President McMorrow	Yes	Councilman Sokoloski	Yes

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**RESOLUTIONS – Consent Agenda –**

*“All items are considered to be non-controversial by the Council and will be approved by one motion. There may be further discussion prior to the vote upon request of a member of the public or a Council member. Any item may be removed for further discussion or for a roll call vote in which case the item will be removed and considered in its normal sequence as part of the general order of business”*

**Mayor McGuire asked for a motion and second for Consent Agenda Resolutions #2023-62 and #2023-64. Motion was made by Council President McMorrow, seconded by Councilman Menafra.**

**RESOLUTION #2023-62**

**TITLE: RESOLUTION TO APPROVE THE 2023 TEMPORARY APPROPRIATIONS**

**WHEREAS**, Section 40A:4-20 of the Revised Statutes of the Local Budget Act provides that, where an emergent condition arisen in that the borough is expected to enter any contract, commitments or payments are to be made prior to the adoption of the 2023 budget, and no adequate provision has been made in the 2023 temporary budget for the aforesaid purposes and,

**WHEREAS**, Section 40A:4-20 of the Revised Statutes of the Local Budget Act provides for the creation of an emergency temporary appropriation for said purposes, and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2023 pursuant to Chapter 96, P.L. 1951 (N.J.S.A 40A:4-20) including these resolutions total \$1,071,844

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Northvale, County of Bergen, (not less than two-thirds of all the members thereof affirmatively concurring) that the following emergency temporary appropriations in the amount of \$ 1,071,844 be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his records.

Financial Administration	
Other Expenses	\$5,000
Collection of Taxes	
Other Expenses	4,000
Code Compliance	
Other Expenses	700
Fire House Rental	
Other Expense	5,000
Senior Trips Other Expenses	3,000
Assistance to Firefighters Grant (AFG)-FEMA	190,477
Cash Match Grants	10,000
Pension Employer - PFRS	708,479
Pension Employer - PERS	<u>145,228</u>
<b>TOTAL TEMPORARY APPROPRIATIONS</b>	<b>\$1,071,884</b> =====

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**RESOLUTION #2023-63**

**TITLE: CONFIRMATION OF PROFESSIONAL APPOINTMENT AND AUTHORIZE THE BOROUGH ATTORNEY TO PREPARE PROFESSIONAL SERVICE AGREEMENT FOR SAME**

**WHEREAS**, the Borough of Northvale requires the services of an IT Consultant for the year 2023 as required by law and is authorized to retain such professional without public bidding pursuant to N.J.S.A. 40A:11-5(a)(i) of the Local Public Contracts Law; and

**WHEREAS**, the budget for the year 2023 will contain the necessary appropriations in such amount as may be reasonably estimated and required for IT Consultant; and

**WHEREAS**, Mayor McGuire has duly appointed, and the Council of the Borough of Northvale has duly confirmed, the appointment of Risk Management Consultant for the year ending December 31, 2023 as follows:

- IT Consultant** - Dart Computer Services, Inc.  
600 Kennedy Court  
River Vale, New Jersey 07675
- Duration** - February 23, 2023 – December 31, 2023

**NOW, THEREFORE BE IT RESOLVED**, that the services to be rendered pursuant hereto are hereby determined to be Professional Services pursuant to N.J.S.A. 40A:11-2(6) and the same are to be performed by a person and entity authorized by law to practice a recognized profession whose practice is regulated by law.

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby direct the Borough Attorney to prepare the Professional Service Agreement for execution and delivery by the above professional.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is hereby directed to cause a notice of the Contract Award to be published as required by law.

**Mayor McGuire asked for a roll call vote:**

Councilman Argiro	Absent	Councilman Mattessich	Yes
Councilman Hogan	Yes	Councilman Menafra	Yes
Council President McMorrow	Yes	Councilman Sokoloski	Yes

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**RESOLUTION #2023-64**

**TITLE: PAYMENT OF BILLS**

**Mayor Marana asked for a motion and second for Resolution #2023-64. Motion was made by Councilman Sokoloski, seconded by Council President McMorrow.**

**WHEREAS**, claims have been submitted to the Borough of Northvale in the following amounts under various funds of the borough:

Current Fund Appropriations (2023)	\$3,103.68
Current Fund Appropriations (2022)	\$337,825.91
General Capital Fund	
Grant Fund	
Animal Trust	
Police DEA Trust	\$97,202
Escrow Trust	
Affordable Housing Trust	
Recreation Trust	\$2,647.85
Summer Recreation Trust	
<b>TOTAL</b>	<b>\$440,779.44</b>

**WHEREAS**, above claims have been listed and summarized in the attached Bills List Report, and the corresponding vouchers have been reviewed and approved by the department head, council liaison, finance committee, and/or the chief financial officer; and

**WHEREAS**, the Chief Financial Officer has determined that the funds have been properly appropriated for such purposes and are available in the Borough of Northvale, and that the claims specified on the schedule attached hereto, following examination and approval by the finance committee, be paid and checks issued accordingly; and

**WHEREAS**, claims have already been paid in the following amounts for the purposes specified below during the course of the year:

Payroll – Salaries & Wages		
Payroll – Salaries & Wages		
Payroll- Salaries & Wages	2-15-2023	\$151,144.90
Health Benefits	2-15-2023	\$50,705
County Taxes	2-14-2023	\$604,920.50
County Open Space Tax	2-14-2023	\$24,985
Northvale Board OF Education	2-14-2023 2-14-2023	\$839,838.17 \$839,838.17
Northern Valley Regional High School District	2-14-2023 2-14-2023	\$729,552.00 \$729,552.00
Amboy Bank- Bond Interest		
Capital Fund- Principal Payment on Notes		
Amboy Bank- Repayment of Bond Anticipation Note		
<b>TOTAL</b>		<b>\$4,411,315.18</b>

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Northvale that the claims totaling **\$4,411,315.18** and ratified respectively.

**ON THE QUESTION** – Councilman Menafra asked if there is a typo in the resolution as the payments to both schools is listed twice. There were two payments made to the schools.

**Mayor McGuire asked for a roll call vote:**

Councilman Argiro	Absent	Councilman Mattessich	Yes
Councilman Hogan	Yes	Councilman Menafra	Yes
Council President McMorrow	Yes	Councilman Sokoloski	Yes

**OPEN MEETING TO THE PUBLIC**

Mayor McGuire opened the meeting to the public. There being no questions or comments from the public, Mayor McGuire closed the meeting.

**ADJOURNMENT**

Mayor McGuire asked for a motion and second to adjourn the meeting at 7:06 PM. Motion made by Councilman Menafra, seconded by Councilman Hogan. All were in favor to adjourn.

*Joseph E. McGuire*

Mayor

**ATTEST:**

*Frances M. Weston*

Frances M. Weston  
Municipal Clerk

Approved: March 8, 2023

