

MINUTES
Reorganization Meeting
Northvale Board of Health
January 5, 2023
7:30 PM

CALL THE MEETING TO ORDER

Mrs. Visconi called the meeting to order at 7:36 PM in the Board of Health meeting room located on the second floor of the Municipal Building at 116 Paris Avenue, Northvale, New Jersey 07647.

STATEMENT

Mrs. Visconi read the “Sunshine Statement” into the record as follows

“This is a Reorganization Meeting of the Board of Health of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official newspaper of the Borough, filed with the Municipal Clerk, and posted in the Borough Hall. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings. This is a no smoking facility.”

BOARD OF HEALTH MEMBERS TERMS

Patrice Hunkin term ending	12/31/2023
David Levine term ending	12/31/2024
Kathy Uglione term ending	12/31/2023
Debbie Visconi term ending	12/31/2024
David Yoon term ending	12/31/2024

ROLL CALL

Present: Mrs. Visconi, Mrs. Hunkin, Dr. Levine, Mrs. Uglione, Mr. Yoon
Also Present: Kristin Caperino, Bergen County Health Department, Frances Weston,
Municipal Clerk, Mayor Joseph McGuire

ELECTION OF PRESIDENT AND VICE PRESIDENT

Mrs. Hunkin made a motion to nominate Mrs. Visconi as President of the Board of Health. Mrs. Uglione seconded the motion. All were in favor.

Mrs. Hunkin made a motion to nominate Mrs. Uglione as Vice President of the Board of Health. Mr. Yoon seconded the motion. All were in favor.

APPROVAL OF MINUTES

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to approve the Minutes of the November 3, 2022 Meeting.

Approve Meeting Dates for 2023

On a motion made by Dr. Levine, seconded by Mrs. Hunkin all were in favor to approve the Meeting Dates for 2023 as follows: January 5, March 16, June 8, October 19.

APPOINTMENTS

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the following appointments:

- TYCO Animal Control Services as Animal Warden for a one year term ending 12/31/2023.
- William Guyt as Pest Control Officer for a one year term ending 12/31/2023.
- Bergen County Health Services for a two year term ending 12/31/2024.

CORRESPONDENCE

- 1. Immunization Audit Report – Northvale Public School

RESOLUTIONS

RESOLUTION #2023-01

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2023 CONTRACT WITH TYCO ANIMAL CONTROL

Motion: Mr. Yoon Second: Dr. Levine

BE IT RESOLVED, that Debra Visconi, Board of Health President, is hereby authorized to sign the above mentioned agreement.

ROLL CALL

- Mrs. Hunkin Yes
- Dr. Levine Yes
- Mrs. Uglione Yes
- Mrs. Visconi Yes
- Mr. Yoon Yes

RESOLUTION #2023-02

TITLE: RESOLUTION AUTHORIZING THE NORTHVALE BOARD OF HEALTH PRESIDENT TO SIGN THE 2023 CONTRACT WITH THE BOROUGH OF HILLSDALE FOR CHILD HEALTH CONFERENCES

Motion: Mrs. Hunkin Second: Mr. Yoon

BE IT RESOLVED, that Debra Visconi, Board of Health President, is hereby authorized to sign the above mentioned agreement.

RR Donnelly Safety Paper	\$105.00
Hillsdale Board of Health Child Health Conference	\$105.00
Dr. Stefanie Simon Rabies Clinic	\$150.00
US Pharmacy Flu Shots – Employees/School	\$325.00
TYCO Animal Control May,June,July,August,September, October, November	\$4,065.00
Staples Advantage Office Supplies	\$27.70
Business Information Systems FTR Recorder	\$385.75
Bergen County Health Dept. Bloodborne Pathogen Training	\$340.00
NJ Dept of Treasury Pesticide License Renewal	\$80.00
Bergen County Health Dept. Consultation Old Septic	\$38.17
Bergen County Health Dept. 2021 Health Services Contract	\$27,253.56

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to ratify and approve the bills paid between November 3, 2022 and December 31, 2022.

OPEN TO PUBLIC

Mrs. Visconi opened the meeting to the public.

Mayor McGuire – asked what is the Child Health Conference. Mrs. Hunkin answered it is for children that have no insurance to get their vaccines.

Mayor McGuire told the members that his Council seat became vacant when he became Mayor. The Republican party has to submit 3 names to the Council. The Council will pick one at the January 19th meeting and that person will be the Council liaison for the Board of Health.

Mrs. Visconi closed the meeting to the public.

SECRETARY'S REPORT

Mrs. Weston reported that all food license renewals have been mailed as well as the dog/cat licenses for 2023. The next meeting will be March 16th.

REPORTS

Pest Control Officer's Report

Mrs. Visconi informs the Members that Mr. Guyt was unable to attend the meeting.

Health Officer's Report – November, December

Ms. Caperino reported that Kung Fu Tea and Paris Baguette have opened. There have been many plan reviews.

Nurse's Report – November, December

TYCO Animal Control Officer's Report – November, December

On a motion made by Mr. Yoon, seconded by Mrs. Hunkin all were in favor to accept the Health Officer's Reports, Nurse's Reports, and Animal Control Officer's Reports.

COUNCIL MEMBER REPORT

Mayor McGuire told the members to let him know if they need anything from the Governing Body.

BOARD MEMBERS COMMENTS

Mrs. Visconi thanked her fellow Board members for nominating her for another term

ADJOURNMENT

On a motion made by Mrs. Hunkin, seconded by Mr. Yoon all were in favor to adjourn the meeting at 7:47 PM.

Respectfully Submitted,

Frances Weston
Municipal Clerk

Approved: March 16, 2023