



A G E N D A
Combined Meeting of the Mayor and Council
Wednesday, August 9, 2023
7:00 PM

CALL THE MEETING TO ORDER

OPEN PUBLIC MEETINGS ACT NOTICE

This is a Combined Meeting of the Mayor and Council of the Borough of Northvale. The date, time and location of this meeting have been advertised in the official Newspaper of the Borough, filed with the Municipal Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled. Please note the fire exits as required by law at public meetings.

SALUTE TO FLAG AND MOMENT OF SILENCE

ROLL CALL

AWARDS & PROCLAMATIONS

APPOINTMENTS

Approve the appointment of Vincent J. Sloat, 318 Sutton Place, Norwood to the Northvale Junior Fire Department.

ROLL CALL

APPROVAL OF MINUTES

Combined Meeting of July 12, 2023

MONTHLY CORRESPONDENCE

The following reports are on file in the Municipal Clerk's office and can be viewed by the public between the hours of 9:00 a.m. and 4:00 p.m., Monday through Friday.

- Building Department
- Engineer – Neglia Group
- Fire Prevention
- Grantswriter - Bruno Associates
- Recreation Minutes
- Tax Collector

CORRESPONDENCE

1. Arcari + Iovino Architects Proposal, dated March 23, 2023
Senior Center ADA Doors
(Resolution #2023-129)
2. I-M Cleaning, Inc. Estimate dated July 27, 2023
(Resolution #2023-137)
3. Downes Tree Service Master Contract
(Resolution #2023-138)
4. Senco Metals Master Contract
(Resolution #2023-138)

RESOLUTIONS – Consent Agenda –

“All items are considered to be non-controversial by the Council and will be approved by one motion. There may be further discussion prior to the vote upon request of a member of the public or a Council member. Any item may be removed for further discussion or for a roll call vote in which case the item will be removed and considered in its normal sequence as part of the general order of business”

MOTION:

SECOND:



RESOLUTION #2023-129

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH ARCARI + IOVINO FOR ARCHITECTURAL SERVICES FOR A CDBG FUNDED GRANT – JAMES F. MCGUIRE SENIOR CENTER ADA DOORS

WHEREAS, the Borough is in need of an ADA code compliant main entrance for the James F. McGuire Senior Center; and

WHEREAS, there is funding for this project through a Community Development Block Grant; and

WHEREAS, the firm of Arcari +Iovino is familiar with the administration process for this grant and can provide the necessary architectural services; and

WHEREAS, Arcari + Iovino has submitted a proposal dated March 23, 2023 for their services for this project in the sum of \$11,000, which service and amount does not require competitive bidding; and

WHEREAS, the Borough finds the proposal to be reasonable and suited for the project.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Northvale that the Governing Body does accept the proposal by Arcari + Iovino and does hereby authorize the execution of an agreement by the Mayor and Municipal Clerk with Arcari + Iovino for the services set forth herein.

RESOLUTION #2023-130

TITLE: RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE FOR BIDS FOR VETERANS DRIVE ROADWAY PROJECT PHASE II

WHEREAS, the Borough applied for a NDOT FY2023 Grant for Veterans Drive Roadway Project Phase II on June 29, 2022; and

WHEREAS, the Borough was awarded a grant of \$225,680 on November 23, 2022 for Veterans Drive Roadway Project; and

WHEREAS, Neglia Group has prepared the plans and specifications for this project; and

WHEREAS, the Borough authorizes Neglia Group to prepare the necessary bid documents.

NOW, THEREFORE BE IT RESOLVED, that the Municipal Clerk is hereby authorized to advertise for the receipt of bids for the Veterans Drive Roadway Project Phase II, NJDOT FY2023.

RESOLUTION #2023-131

TITLE: RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO ADVERTISE FOR BIDS FOR LIVINGSTON STREET STREETScape IMPROVEMENTS PROJECT

WHEREAS, the Borough applied for a NJDOT LTPF 2023 Livingston Street Streetscape Improvements Project on October 18, 2022; and

WHEREAS, the Borough was awarded a grant of \$330,000 on March 8, 2023 for the Livingston Street Streetscape Improvements Project; and



WHEREAS, Neglia Group has prepared the plans and specifications for this project; and

WHEREAS, the Borough authorizes Neglia Group to prepare the necessary bid documents.

NOW, THEREFORE BE IT RESOLVED, that the Municipal Clerk is hereby authorized to advertise for the receipt of bids for the Livingston Street Streetscape Improvements Project NJDOT LTPF 2023.

RESOLUTION #2023-132

TITLE: RESOLUTION AUTHORIZING A CONTRACT FOR THE PURCHASE OF 2 (TWO) FORD EXPLORER POLICE VEHICLES FOR THE NORTHVALE POLICE DEPARTMENT – STATE CONTRACT #20-FLEET-01189

WHEREAS, the Borough of Northvale pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29 (c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Northvale has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Northvale intends to enter into a contract with Winner Ford, of Cherry Hill, New Jersey, through this resolution, which shall be subject to all the conditions applicable to the current State contract, for the purchase of 2 (two) 2023 Police Ford Explorer vehicles.

NOW, THEREFORE BE IT RESOLVED, that the Borough of Northvale authorize the purchase of 2 (two) 2023 Police Ford Explorer vehicles pursuant to all conditions of the State contract at a base cost of \$54,382.00 for a total of \$108,764.00.

RESOLUTION #2023-133

TITLE: RESOLUTION APPROVING RAFFLE LICENSE #243 FOR ST. ANTHONY’S CHURCH – 50/50 OFF PREMISE RAFFLE – NOVEMBER 5, 2023

NAME:	St. Anthony’s Church
ADDRESS:	199 Walnut Street, Northvale, NJ
LOCATION OF RAFFLE:	199 Walnut Street, Northvale, NJ
HOURS:	1:00 – 4:00 PM
DATE OF RAFFLE:	November 5, 2023
ID #:	353-1-146
RAFFLE LICENSE #:	RA #243



RESOLUTION #2021-134

TITLE: RESOLUTION APPROVING RAFFLE LICENSE #244 FOR K OF C IMMACULATE CONCEPTION COUNCIL – 50/50 – SEPTEMBER 16, 2023

NAME: K of C Immaculate Conception Council
ADDRESS: 211 Summit Street, Norwood, NJ
LOCATION OF RAFFLE: 199 Walnut Street, Northvale, NJ
HOURS: 2:00 – 11:00 PM
DATE OF RAFFLE: September 16, 2023
ID #: 355-6-42364
RAFFLE LICENSE #: RA #244

RESOLUTION #2023-135

TITLE: RESOLUTION APPROVING RAFFLE LICENSE #245 FOR WOMAN’S CLUB OF NORWOOD-NORTHVALE – 50/50 ON PREMISE DRAW – OCTOBER 20, 2023

NAME: Woman’s Club of Norwood-Northvale
ADDRESS: 195 Veterans Drive, Northvale, NJ
LOCATION OF RAFFLE: 190 Paris Avenue, Northvale, NJ
HOURS: 6:00 – 11:00 PM
DATE OF RAFFLE: October 20, 2023
ID #: 355-8-21812
RAFFLE LICENSE #: RA #245

RESOLUTION #2023-136

TITLE: RESOLUTION APPROVING RAFFLE LICENSE #246 FOR WOMAN’S CLUB OF NORWOOD-NORTHVALE – ON-PREMISE DRAW-OCTOBER 20,2023

NAME: Woman’s Club of Norwood-Northvale
ADDRESS: 195 Veterans Drive, Northvale, NJ
LOCATION OF RAFFLE: 190 Paris Avenue, Northvale, NJ
HOURS: 6:00 – 11:00 PM
DATE OF RAFFLE: October 20, 2023



ID #: 355-8-21812

RAFFLE LICENSE #: RA #246

RESOLUTION #2023-137

TITLE: RESOLUTION AUTHORIZING A CONTRACT WITH I-M CLEANING, INC. FOR CLEANING SERVICES

WHEREAS, the Borough of Northvale wishes to engage the services of I-M Cleaning, Inc. for cleaning services three days per week in accordance with their proposal; and

WHEREAS, the proposal has been approved by the Borough’s Qualified Purchasing Agent.

NOW, THEREFORE BE IT RESOLVED, that the Mayor is hereby authorized to enter into a contract with I-M Cleaning Services in accordance with their proposal.

RESOLUTION #2023-138

TITLE: RESOLUTION AUTHORIZING A MASTER CONTRACT WITH DOWNES TREE SERVICE CO. INC. AND SENCO METALS, LLC BY THE BOROUGH OF NORTHVALE AS LEAD AGENCY ON BEHALF OF RIVERSIDE COOPERATIVE PRICING SYSTEM – 35RC

WHEREAS, the Borough of Northvale as lead agency on behalf of the Riverside Cooperative Pricing System 35RC (“the Cooperative”) solicited two separate bids on behalf of the cooperative: (1) for tree service and (2) for fencing materials and installation; and

WHEREAS, in response to the bid requests, one bid was received for tree service from Downes Tree Service Co., Inc., and one bid was received for fencing materials and installation from Senco Metals, LLC; and

WHEREAS, the bids received are acceptable to the Cooperative.

NOW, THEREFORE BE IT RESOLVED, the Mayor is hereby authorized to enter into a master contract on behalf of the Cooperative.

RESOLUTION #2023-139

TITLE: RESOLUTION ESTABLISHING POLICIES AND PROCEDURES FOR THE PAYMENT OF CLAIMS, CLAIMANT’S SIGNATURE FOR PAYMENT PURSUANT TO N.J.S.A. 40A:5-16, N.J.A.C. 5:30-9A.6 AND N.J.A.C. 5:31-4.1

WHEREAS, on August 18, 2016, the State of New Jersey legislature adopted PL 2016, Ch. 29 which allows local units to 1) utilize standard electronic funds transfer technologies and 2) greater flexibility when to require a vendor or certification prior to paying claims; and

WHEREAS, N.J.S.A. 40A:5-16 requires that the governing body of any local unit shall not pay out of its monies unless:

- (a) The person claiming or receiving payment first presents a detailed bill of items or demand, specifying particularly how the bill or demand is made up (the invoice), with the certification of the party claiming payment that the bill or demand is correct (the Claimant Certification).



(b) The payment carries a written or electronic certification of some officer or duly designated employee of the local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit (certification of the user department).

WHEREAS, N.J.A.C. 5:30-9A.6 N.J.A.C. 5:31-4.1 and Local Finance Notice 2018-13 gives local units discretion to not require claimant certification by enacting a standard policy by resolution for vendors or claimants who do not provide such certification as part of its normal course of business; and

WHEREAS, the Local Finance Board adopted the rules and regulations that the local units must adhere to in order to enact the provisions of the law; and

WHEREAS, N.J.A.C. 5:30-9A.6 allows that municipalities may by resolution set forth the circumstances when they will or will not require a vendor (claimant) signature on a purchase order; and

WHEREAS, Subsection (a) of N.J.A.C. 5:30-9.6 as well as 5:31-4.1 clarify that the certification may be executed by a vendor or claimant by signature stamp, facsimile signature, or by electronic signature in addition to a “wet” signature; and

WHEREAS, the Chief Financial Officer has determined that the following circumstances be applied with respect to this act:

Vendor Signature Required (stamp, fax, electronic or wet signature is acceptable)

1. Any employee and/or Retiree Reimbursements.
2. Refund or reimbursement of Municipal Revenue.
3. Capital projects and/or grant expenditures.
4. Services provided exclusively and entirely by an individual or professional service.
5. Any situation deemed necessary and appropriate by the CFO.

Vendor Signature Not Required:

1. Vendors who are paid through EFT technologies.
2. Vendors who do not provide certifications part of the normal course of business and/or Purchase Orders of \$3,000 or less.
3. Debt Service.
4. Utilities regulated by tariff.
5. Professional Development expenses.

RESOLUTION #2023-140

TITLE: PAYMENT OF BILLS

OPEN MEETING TO PUBLIC FOR QUESTIONS OR COMMENTS ON CONSENT RESOLUTIONS ONLY

ROLL CALL

ORDINANCE – 1ST READING

#1072-2023 An Ordinance To Fix The Salaries, Wages and Compensation of Police Employees of The Borough of Northvale, County of Bergen and State of New Jersey. (Year 1 of 5 Year Contract- 2.50%)

#1073-2023 An Ordinance To Amend and Revise Chapter 186 “Vehicles and Traffic” of The Borough Code of The Borough of Northvale and in Particular Section §186-19 To Prohibit Parking at Certain Times on Certain Streets



MAYOR & COUNCIL REPORTS

BOROUGH ATTORNEY REPORT

BOROUGH ENGINEER REPORT

OPEN MEETING TO THE PUBLIC

ADJOURNMENT

DRAFT - SUBJECT TO CHANGE